ISO 45001 Lead Auditor (Occupational Health & Safety Management Systems) Training Course*

(5 days) **Focus Standard: ISO 45001:2018**

IRCA CERTIFIED !!

Objective

*This intensive 5-day course is certified by the Governing Board of the International Register of Certificated Auditors (IRCA Cert. No. 3019).

Delegates successfully completing this course satisfy the formal training requirement for individuals seeking certification under the IRCA OHSMS Auditor Certification Scheme.
On successful completion the delegate will know the ISO 45001 Standard, be trained Auditors, be competent to audit their own organization, subcontractors and suppliers as Auditors or Lead Auditors, be able to prepare for audits and understand the economic advantages of OH&S Management Systems.

Interactive learning techniques are used to maximize delegate participation, including workshops designed to broaden the knowledge of system and audit applications.
From an auditor's perspective, persons who should attend this course include:

- Managers introducing OH&S Management Systems
- Personnel who audit within their organization and those of their suppliers
- Management consultants who need to know more about ISO 45001, and
- Persons wishing to pursue a career as third party IRCA OHSMS Auditors and Lead Auditors

CQI | IRCA
APPROVED TRAINING PARTNER

Prior Knowledge Expectation and Course Content ... See Reverse

Overview

The 5-day ISO 45001 Lead Auditor (Occupational Health & Safety Management Systems) Training Course offered by Ashbrooke has been developed to progress the delegate through a series of modules, each containing a day's activities of presentation and participation; after which each successful delegate will have earned his/her training qualification for certification as an IRCA OHSMS Auditor / Lead Auditor.

The course examines these issues by opening with Auditor's Code of Conduct. This is followed by reviewing:

- ISO 19011:2026
- Benefits to organizations using ISO 45001:2018
- OH&S Management Process Model
- OH&S Management System and Documentation
- Leadership and Commitment
- Hazard Identification, Risk Assessment and Risk Control
- Risk and Opportunity
- Risk-Based Thinking
- Risk-Based Auditing
- Remote Auditing
- OH&S Objectives
- OH&S Legislation Review
- Continual Improvement
- ISO 45001:2018
- Audit Planning
- Checklists
- Audit Plans
- Pre-Audit Contact
- Opening / Closing Meetings
- Conformance Audits
- Follow-up and Completion

Plus, over 90% of the course timing is dedicated to syndicate activities designed to examine and explore the disciplines of planning and conducting QMS audits. This course contains 4 Questionnaires, 10 Workshops, plus several additional skills development activities.

Prior Knowledge Expectation …

Management systems

- The Plan, Do, Check, Act (PDCA) cycle
- The core elements of a management system and the interrelationship between top management responsibility, policy, objectives, planning, implementation, measurement, review and continual improvement

Occupational Health & Safety Management

- The concepts of managing occupational health and safety through hazard identification, risk assessment and risk control and compliance with legal requirements and other requirements
- The relationship between occupational health and safety management and provision of safe and healthy work spaces, the prevention of work-related injury and ill health, and the proactive improvement of health and safety performance
- Common examples of relevant national and local OH&S legislation and requirements

ISO 45001

- Knowledge of the requirements of ISO 45001 and the commonly used occupational health & safety management terms and definitions, as given in ISO 45001, which may be gained by completing a CQI and IRCA Certified ISO 45001:2018 Foundation (OHSMS) training course or equivalent.

Course Content

Day 1 (8:30 am - 6:30 pm)

- **Introduction**
- **Code of Conduct**
- **Key Vocabulary - Review**
- **Introduction to OH&S Management Systems**
- **Benefits to ISO 45001 Implementation**
- **Audit Cycle**
- **Hazard Identification, Risk Assessment, Risk Control - Review**
- **Case Study P1 - Exploring ISO 45001:2018**
- **Case Study P2 - Hazard Identification, Risk Assessment, Risk Control**
- **OH&S Legislation Review and Exercise**
- **Audit Trail Challenge - Incident ... 1**

Day 2 (8:30 am - 6:30 pm)

- **Open Review**
- **Questionnaire 1**
- **Auditor's Challenge - Incident ... 1**
- **Case Study 1 - Examining Documentation to ISO 45001:2018**
- **Auditor's Challenge Incident ... 2**
- **Case Study 2 - Preparing a Checklist**
- **Case Study 3 - Preparing an Audit Plan**
- **Audit Trail Challenge ... 2**

Day 3 (8:30 am - 6:30 pm)

- **Open Review**
- **Questionnaire 2**
- **Auditor's Challenge - Incident ... 3**
- **Case Study 4 - Conducting an Opening Meetings**
- **Case Study 5 - Conducting an Interview**
- **Auditor's Trail Challenge - Incident ... 3**

Day 4 (8:30 am - 5:00 pm)

- *Open Review*
- *Questionnaire 3*
- *Auditor's Challenge - Incident ... 4*
- *Case Study 6 - Writing Audit Reports*
- *Audit Trail Challenge ... 4*
- *Case Study 7 - Conducting a Closing Meeting*
- *Case Study 8 - Follow-up and Review of Corrective Action*

Day 5 (8:30 am - 12:30 pm)

- *Open Review*
- *Questionnaire No. 4*
- *Audit Trail Challenge ... 5*
- *Final Instructions and Questions*
- *Review CQI/IRCA Practice E-Exam*
- *Course Close*